

OSSM - Change of Ownership

Use this form after purchasing a property with an existing OSSM system. You should lodge this form within 3 months from the date of the property transfer (clause 47 Local Government (General) Regulation 2005).

Please note that all fields marked * are mandatory and must be completed before submitting the form.

Property Details

Lot Number*

Deposited/Strata Plan Number*

Section Number

Address*

Suburb/Town*

Postcode*

Applicant Details

Applicant(s) Surname/Company*

Given Names*

Street Address*

Suburb/Town*

Postcode*

Telephone Number*

Mobile Number

Email Address

Signature/s of Applicant(s)*

Date*

Occupiers Surname (if different from owner)

Given Names

Occupier's Telephone No.

Occupier's Mobile No.

Email Address

Office Use Only

OSSM No.

CSO Initials

Date

System Details

Number of Regular Occupants

Was approval for operation of the system granted to the previous owner?

- Yes No Unknown

When was the system was installed?

- Within the last 5 years Within the last 10 years Over 10 years ago

Type of system (please tick appropriate box):

- Aerated wastewater treatment (AWTS)
Note : AWTS must be serviced every 3 months by an authorised service agent for the life of the system.

Septic tank

Pump-out system

Composting toilet

Reed beds

Mounds

Sand filter

Pit toilet

Other system (please specify):

How to lodge this form

Completed form can be:

- Submitted Online
- Emailed to tareecouncil@gtcc.nsw.gov.au
- Forwarded by post
- Lodged at our Customer Service Counter between 8:30 & 4:30 Monday to Friday (excluding Public Holidays)

Privacy Notice: Under Privacy laws, you have the right to find out why we are collecting this information, if it is compulsory and what we are going to do with it. You also have rights to access and correct any information held about you. If you need an interpreter, call 131 450

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