

Attendees: Cr David West, John Hogg, John Harris, Carl Atchison, Stephen Griffith, Clare Manning (NPWS), Kirsty Hughes (MCW), David Hopper (GTCC), Bob McDonell (GTCC), Tanya Cross (GTCC), Graeme Stone (GTCC), Richard Pamplin (GTCC) – in part.

	ITEM	ACTION
1.	Apologies: Mitch Tulau (OEH), Geoff LeMessurier (CMA).	<i>Accepted</i>
2.	Minutes and actions arising from the previous meeting held 14 March 2013	<i>Accepted</i>
<i>Status of Actions from Previous Minutes</i>		
	<p>Progress prospectus/DVD for Big Swamp – The DVD was viewed and final comments were collected in order to progress the final editing stage. Comments included:</p> <ul style="list-style-type: none"> ➤ Amend title of project and references throughout the DVD to the ‘Cattai Wetlands Project’ ➤ Shorten the introductory scenes to 30 seconds ➤ Edit script and redo voice over so it doesn’t sound so robotic (agree that female voice is most suitable) ➤ Address variation in volume through the DVD ➤ Include text banners for all key points not just some ➤ Replace indigenous shot near the end with a more suitable shot which could be removed from the introductory scenes ➤ Include pre warning for Aboriginal content that is shown in the DVD ➤ Change text at the end to read “Council invites you to be a part...” ➤ Add new GTCC logo <p>These comments are additional to those provided via email. DH advised that all comments would be pooled and addressed. The final DVD to be shown at next meeting.</p>	<i>DH – Next Meeting</i>
	Provide Big Swamp Hydrological Study update – DH advised that the draft report is due prior to the next meeting and will be distributed when it becomes available.	<i>DH – Ongoing</i>
	Investigate biodiversity/carbon offset process – No further development.	<i>GLM – Ongoing</i>
	Continue landholder consultation within Big Swamp – DH advised that additional property inspections had been undertaken and provided an outline of future options for acquisition.	<i>DH – Ongoing</i>

	Investigate funding opportunities for Big Swamp – Biodiversity Fund EOI submitted for \$3,380,000 over 3 years commencing July 2013 - awaiting response.	<i>DH – Ongoing</i>
	Provide Cattai POM review update – TC advised that the draft Issues & Opportunities Discussion Paper for Cattai would be available for the Committee’s review prior to the next meeting.	<i>TC – Ongoing</i>
	Undertake Fish Survey for Cattai – JHa advised that he will be undertaking the survey on Thursday 9 th May.	<i>JHa – Next Meeting</i>
	Touch base with Rob Oakeshott regarding Big Swamp project – Funding EOI’s have been forwarded to Rob.	<i>DH, TC - Ongoing</i>
	Investigate risk of sale of vacant Crown Land along Cattai Creek and take appropriate action to maintain public access to the creek. CA offered to visit Council staff at a later date to discuss this issue. TC and DH to meet with CA.	<i>TC, DH, CA – Next Meeting</i>
	Pest Management Strategy to be prepared by PMHC – TC presented the quotation received from Rural Wild Dog & Wildlife Control Pty Ltd to prepare the strategy and undertake management activities. TC explained that Council believed the quotation was excessive and that the value applied was not warranted when considering the limited extent of the problem at Cattai. The committee was in agreement that the cost was excessive. GS and BMcD suggested, as an interim measure, that control activities be undertaken to remove the deer currently known to the site. TC agreed to progress the implementation of interim on-ground control activities whilst also progressing the development of a broader long-term pest management program, which would also cover the Big Swamp land acquisitions.	<i>TC – July 2013</i>
	Roll out ASS/floodplain education package – TC advised that Council are planning to run a best practice drain maintenance/re-shaping workshop for farmers during the stage 1 construction phase at the Big Swamp. CM identified information that may be useful to Council when developing educational material from her experience in SA with the Lakes Hub and will forward a link to the information. KH identified the link that could be made with Waterwatch during the education campaign.	<i>TC, DH to progress – October 2013</i>
	Follow up Koi Carp letter with DPI – No further developments	<i>Completed</i>
	Install fish ramp at Cattai – fish ramp successfully installed by JHa, BM & GS.	<i>Completed</i>
	<i>Actions Arising from Previous Minutes</i>	
	Nil	
3.	General Business	
	<u>Property Inspection Overview</u> DH provided an overview of a property inspection undertaken with BMcD. Water sampling was undertaken along the drainage system	<i>Noted</i>

	<p>during the inspection and these results and a brief history of the site were presented.</p> <p><u>Terry Evans</u></p> <p>JH suggested Terry Evans be invited to attend a future meeting to provide a presentation on the geology of Cattai.</p> <p><u>Cattai Visitor Improvements</u></p> <p>TC advised that there was still over \$200,000 of the CFOC grant that needed to be spent on the construction of boardwalks and educational facilities at Cattai. Facilities being considered included an outdoor classroom/shelter and a bird hide, with only enough funding for one. It was agreed by the committee that an outdoor classroom should be progressed as it would be better utilised by the broader community. With regards to provision of boardwalks – JH suggested investigating the possibility of providing a boardwalk to provide a new experience to visitors and also cater for a future link from Cattai to Coopernook.</p> <p><u>Wetland Visit</u></p> <p>TC proposed that the MWSC organise a field trip to Kooragang / Hunter Wetlands to gain an appreciation of how other organisations are managing similar wetlands to Cattai. Those interested should let TC know prior to the next meeting.</p> <p><u>John Young - Potential Guest Speaker</u></p> <p>DW mentioned that he had been talking to Brian Crisp and heard of a person by the name of John Young that could be a suitable consultant / guest speaker to help with the development of Cattai Wetlands.</p>	<p><i>TC – Next meeting</i></p> <p><i>Investigate options to site boardwalks, with a site inspection between JH, TC, BM & DH.</i></p> <p><i>All – Next meeting</i></p> <p><i>DH to contact Brian Crisp for John's contact details – Next meeting</i></p>
4.	Next Meeting	
	Thursday 6 th June commencing at 9:30am in the Flett Room.	<i>DH to send invites</i>

	Current Actions	Who	Due
1.	Present final version of Prospectus DVD for Big Swamp	DH	Next Meeting
2.	Provide Big Swamp Hydrological Study update	DH	Ongoing
3.	Investigate biodiversity/carbon offset process	GLM	Ongoing
4.	Continue landholder consultation within Big Swamp	DH	Ongoing
5.	Investigate funding opportunities for Big Swamp	DH, TC	Ongoing
6.	Provide Cattai POM review update	TC	Ongoing
7.	Undertake fish survey at Cattai	JHa	Next meeting
8.	Touch base with Rob Oakeshott regarding Big Swamp	TC, RP, DH	Ongoing
9.	Investigate risk of sale of vacant Crown Land along Cattai Creek and take appropriate action to maintain public access to the creek	DH, TC, CA	Next meeting
10.	Prepare Pest Management Strategy – incorporate interim on-ground control measures	DH	July 2013

11.	Roll out ASS/floodplain education package	DH, TC	October 2013
12.	Contact Brian Crisp for John's contact details	DH	Next meeting
13.	Invite Terry Evans to an upcoming meeting to provide presentation on geology of Cattai	TC	Next meeting
14.	Advise Tanya if interested in field trip to Kooragang / Hunter Wetlands	All	Next meeting
15.	Investigate boardwalk options at Cattai	TC, DH, BM, GS, JH	Next meeting