

Attendees: Cr David West, John Hogg, Mitch Tulau (OEH), Geoff LeMessurier (CMA), David Hopper (GTCC), Carl Atchison, Stephen Griffith, Bob McDonell (GTCC), John Harris, Tanya Cross (GTCC).

	ITEM	ACTION
1.	Apologies: Clare Manning (NPWS), Kirsty Hughes (MCW), Richard Pamplin (GTCC), Graeme Stone (GTCC).	<i>Accepted</i>
2.	Minutes and actions arising from the previous meeting held 20th December 2012	<i>Accepted</i>
	<i>Status of Actions from Previous Minutes</i>	
	Progress prospectus/DVD for Big Swamp – name for prospectus was confirmed as the Cattai Wetlands Extension Project.	<i>DH – Ongoing</i>
	Provide Big Swamp Hydrological Study update – DH advised that Will Glamore of WRL would be attending the Councillor Workshop on February 6 th to present the findings of the study. It is hoped that a community presentation will also be held on the same day - committee members are encouraged to attend.	<i>DH – Ongoing</i>
	Investigate biodiversity/carbon offset process – GLM advised that he believed Wetland Care Australia had submitted a proposed methodology for measuring wetland carbon sequestration and would follow this up.	<i>GLM to follow up proposed methodology</i>
	Continue landholder consultation within Big Swamp – DH advised that a letter of offer had been made to the landholder of the preferred land acquisition option with a due date for the landholder to respond to Council.	<i>DH – Ongoing</i>
	Investigate funding opportunities for Big Swamp – TC advised that a national biodiversity prospectus had been released by the Federal Government (see attached) which identifies urban waterways and coastal environments as priority target areas for investment.	<i>DH – Ongoing</i>
	Provide Cattai POM review update.	<i>TC – Ongoing</i>
	Undertake Fish Survey for Cattai.	<i>JHa – End of Autumn</i>
	Touch base with Rob Oakeshott regarding Big Swamp project.	<i>RP, DH, TC - upon completion of prospectus</i>
	Investigate risk of sale of vacant Crown Land along Cattai Creek and take appropriate action to maintain public access to the creek.	<i>TC, DH – February</i>
	Pest Management Strategy to be prepared by PMHC.	<i>TC - February</i>

	ITEM	ACTION
	Commission land valuation for neighbouring Cattai property as back up for preferred land acquisition option	<i>Complete</i>
	<i>Actions Arising from Previous Minutes</i>	
3.	Cattai Wetlands Recognition Plaque	
	TC presented two options for wording of the plaque for the official opening of Cattai. Option 1 was preferred by all present following some minor changes.	<i>Noted</i>
4.	General Business	
	<u>World Wetlands Day</u> DH explained that work has been ongoing as Council progresses the organisation of the two WWD events. TC explained that Rob Oakeshott's office would be in touch this week to confirm a time for Rob's attendance and the timing of the official opening ceremony. TC said when the details are finalised that the information would be circulated to members of the committee. As one of the WWD events falls on the the same day as the next MWSC meeting it was agreed that the group would have a brief meeting after the official opening on Saturday 2 nd February. Megan Tattersall from CfoC will also be in attendance.	<i>DH to circulate WWD information.</i> <i>MWSC members to attend WWD official opening.</i>
	<u>Nolan property</u> DH advised that survey of the Nolan property is planned to commence on 16 th January.	<i>Noted</i>
	<u>Bailing of Grass</u> BMcD advised that following consultation with RP that he had arranged for a local farmer to bail the grass at no cost to Council within the RTA compensatory wetland area adjoining Harrington Road as it is overgrown and considered a high fire risk.	<i>Noted</i>
6.	Next Meeting	
	Saturday 2 nd February at Cattai Wetlands following official opening Thursday 21st February commencing at 9:30am in the Committee Room.	<i>DH to send invites</i>

	Current Actions	Who	Due
1.	Progress prospectus/DVD for Big Swamp	DH	Next Meeting
2.	Provide Big Swamp Hydrological Study update	DH	Ongoing
3.	Investigate biodiversity/carbon offset process	GLM	Next meeting
4.	Continue landholder consultation within Big Swamp	DH	Ongoing
5.	Investigate funding opportunities for Big Swamp	DH, TC	Ongoing

6.	Provide Cattai POM review update	TC	Ongoing
7.	Undertake fish survey at Cattai	JHa	End of Autumn
8.	Touch base with Rob Oakeshott regarding Big Swamp	TC, RP, DH	Upon completion of prospectus
9.	Investigate risk of sale of vacant Crown Land along Cattai Creek and take appropriate action to maintain public access to the creek	DH, TC	Feb 2013
10.	Pest Management Strategy to be prepared by PMHC	TC	Feb 2013
11.	Circulate WWD flyer to members	DH	ASAP
12.	Organise Dan Bugitti to provide update on Cooperbrook compliance issue	DH	Next Meeting